



The Scottish Parliament  
Pàrlamaid na h-Alba

Information Management and Governance  
Scottish Parliament  
Edinburgh  
EH99 1SP

foi.officer@parliament.scot

22 June 2022

Dear Requester,

**REQUEST FOR INFORMATION: 2022-675800**

We acknowledge your request for information seeking:

Your request was received on 30 May 2022 and has been handled in accordance with the Freedom of Information (Scotland) Act 2002 (FOI(S)A).

*I'd like to file a freedom of information request for a list of all data protection impact assessments conducted by your authority between 25 May 2018 and 25 March 2022.*

In terms of the guidance provided by the Information Commissioner's Office the Scottish Parliamentary Corporate Body (SPCB) will carry out a Data Protection Impact Assessment (DPIA) for any projects or activities involving the processing of personal data where the processing is likely to result in a high risk to the individuals whose personal data is being processed. Depending on the nature and circumstances of the processing we may also carry out a Pre-DPIA Screening Questionnaire to inform whether we need to undertake a full DPIA.

Please find attached a spreadsheet recording the Questionnaires and DPIAs which have been completed by the SPCB over the period of your request.

The supply of information under FOI does not constitute permission for its use in a way that would infringe copyright.

<https://www.parliament.scot/about/copyright>

We would welcome feedback or comment on how we handled your request. Please feel free to contact the Head of Information Governance by e-mail at [foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)

**We are currently working remotely and so would ask you to contact us by email at [foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)**

Please find below Annex A, which explains how we handle FOI requests and reviews.

Yours sincerely,

Robin Davidson  
Head of Information Governance

**REQUESTS MADE UNDER  
THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002**

**How we handle FOI requests**

Information on how we handle FOI requests is available on the Parliament's website at:

[Privacy notice: Information rights: Freedom of Information request handling | Scottish Parliament Website](#)

Alternatively, please contact the Public Information & Resources Team to request a copy.

<https://www.parliament.scot/contact-us>

**Review**

If you are dissatisfied with the way in which we have dealt with your request for information you can ask us to review our decision and actions. You must do this in writing (or other permanent form) within 40 working days of the date of this letter stating the reasons for your dissatisfaction and we will respond within 20 working days of receipt. A request for a review should be made to the Head of Information Governance.

Post:           Head of Information Governance  
                  The Scottish Parliament  
                  Edinburgh  
                  EH99 1SP

Telephone: 0131 348 5281

We welcome calls using the Text Relay service or in British Sign Language through [contactSCOTLAND-BSL](#).

E-mail:        [foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)

**Application to the Scottish Information Commissioner**

If on the outcome of any review you are still dissatisfied or if we are unable to resolve any other complaint then you can contact the Scottish Information Commissioner:

Post:           The Office of the Scottish Information Commissioner  
                  Kinburn Castle  
                  Doubledykes Road  
                  St Andrews

Fife  
KY16 9DS

Email: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

Telephone: 01334 464610

Fax: 01334 464611

Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)

A decision by the Scottish Information Commissioner may be appealed on a point of law to the Court of Session.

### **Copyright in relation to information provided**

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### **Feedback or comment**

We would welcome feedback or comment on how we handled your request. Please contact the Head of Information Governance.

### **Data Protection**

If you wish to find out more about how we use your personal data then you can access our Privacy Notice at the following link:

[Privacy notice: Information rights: Freedom of Information request handling | Scottish Parliament Website](#)

### **Complaints**

If you are dissatisfied with the way in which we dealt with your enquiry, then you may wish to raise the matter with Public Information and Resources.

### **How to contact us**

Post: The Scottish Parliament  
Edinburgh  
EH99 1SP

Telephone: 0131 348 5000  
0800 092 7500 (Public Enquiries)  
0131 348 5395 (Gàidhlig)

We also welcome calls using the Text Relay service or in British Sign Language through [contactSCOTLAND-BSL](#).

E-mail: [info@parliament.scot](mailto:info@parliament.scot)