The Scottish Parliament
Pàrlamaid na h-Alba

Information Management and Governance
Scottish Parliament
Edinburgh
EH99 1SP

foi.officer@parliament.scot

11 January 2022

Dear Requester,

REQUEST FOR INFORMATION: 2021-669605

We acknowledge your request for information seeking:

Please can you explain which Scottish Parliament Committee is responsible for the Scottish Parliamentary Pension Fund, where it publishes its papers and how the relevant papers of said quarterly meetings are published? If no Committee has such responsibility please consider this a request for access to the most recent papers.

Your request was received on 13 December 2021 and has been handled in accordance with the Freedom of Information (Scotland) Act 2002 (FOI(S)A).

The management and administration of the Scottish Parliamentary Pension Scheme (SPPS) is the responsibility of the Fund Trustees and not a Parliamentary Committee. Information about the pension scheme together with minutes of the Trustee Meetings can be accessed on the Scottish Parliament website at the following link:

SPPS Pension Scheme - MSPs : Scottish Parliament

Trustee Meetings are normally scheduled to take place on a quarterly basis, however, during the pandemic the frequency of the meetings has reduced with trustees dealing with more matters by correspondence. The last meeting took place on 25 October 2021.

Following the Scottish Parliament election last year, we are currently seeking the nominations for 3 new Trustees and once they have been identified and

formally appointed by the Parliament a further meeting will be scheduled when the minutes of the meeting on 25 October 2021 will be cleared for publication. The minutes will be published on the website and we will be happy to contact you with this information at that time.

The supply of information under FOI does not constitute permission for its use in a way that would infringe copyright.
https://www.parliament.scot/about/copyright

We would welcome feedback or comment on how we handled your request. Please feel free to contact the Head of Information Governance by e-mail at foi.officer@parliament.scot

We are currently working remotely and so would ask you to contact us by email at foi.officer@parliament.scot

Please find below Annex A, which explains how we handle FOI requests and reviews.

Yours sincerely,

Robin Davidson
Head of Information Governance

REQUESTS MADE UNDER
THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

How we handle FOI requests

Information on how we handle FOI requests is available on the Parliament's website at:
https://www.parliament.scot/about/information-rights/requesting-information

Alternatively, please contact the Public Information & Resources Team to request a copy.
https://www.parliament.scot/contact-us

Review

If you are dissatisfied with the way in which we have dealt with your request for information you can ask us to review our decision and actions. You must do this in writing (or other permanent form) within 40 working days of the date of this letter stating the reasons for your dissatisfaction and we will respond within 20 working days of receipt. A request for a review should be made to the Head of Information Governance.

Post: Head of Information Governance
            The Scottish Parliament
            Edinburgh
            EH99 1SP

Telephone: 0131 348 6913

We welcome calls using the Text Relay service or in British Sign Language through contactSCOTLAND-BSL.

E-mail: foi.officer@parliament.scot

Application to the Scottish Information Commissioner

If on the outcome of any review you are still dissatisfied or if we are unable to resolve any other complaint then you can contact the Scottish Information Commissioner:

Post: The Office of the Scottish Information Commissioner
            Kinburn Castle
            Doubledykes Road
            St Andrews
            Fife
            KY16 9DS

Email: www.itspublicknowledge.info/Appeal

Telephone: 01334 464610
Fax: 01334 464611
Website: www.itspublicknowledge.info

A decision by the Scottish Information Commissioner may be appealed on a point of law to the Court of Session.

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Feedback or comment

We would welcome feedback or comment on how we handled your request. Please contact the Head of Information Governance.

Data Protection

If you wish to find out more about how we use your personal data then you can access our Privacy Notice at the following link:
https://www.parliament.scot/about/information-rights/data-protection/privacy-notices/freedom-of-information-handling

Complaints

If you are dissatisfied with the way in which we dealt with your enquiry, then you may wish to raise the matter with Public Information and Resources.

How to contact us

Post: The Scottish Parliament
Edinburgh
EH99 1SP

Telephone: 0131 348 5000
0800 092 7500 (Public Enquiries)
0131 348 5395 (Gàidhlig)
We also welcome calls using the Text Relay service or in British Sign Language through contactSCOTLAND-BSL.

E-mail: info@parliament.scot