

THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

REFUSAL NOTICE

Request Number: 2022-674560

Date: 24 May 2022

This refusal notice is provided in accordance with section 16 of the Freedom of Information (Scotland) Act 2002 (FOI(S)A).

You have requested certain information which we are not providing to you as it is otherwise accessible. The accompanying letter describes where the information you seek is available.

Section 16 of FOI(S)A requires us to complete a refusal notice when we are not providing information which is otherwise accessible. The details we are required to include in this refusal notice are set out below.

Information which is the subject of the request	Internet policies for staff working for the Scottish Parliament.
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Information which is otherwise accessible	The Employee Handbook for staff working at the Scottish Parliament.
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Exemption(s)	Section 25 - Information otherwise accessible
Why exemption(s) applies	Section 25 applies as policies on use of the internet by Parliamentary staff are contained within the the IT Acceptable Use Policy and the Social Media Policy which are both publicly available in the Employee Handbook which is published on the Scottish Parliament website and can be accessed here .
Public interest (where relevant)	As section 25 is an absolute exemption it is not subject to the public interest test.