

Information Management and Governance Team Scottish Parliament Edinburgh EH99 1SP

> foi.officer@parliament.scot 03 December 2021

Dear Requester

REQUEST FOR INFORMATION: 2021-668879

We acknowledge your request for the following information:

"I would appreciate information on whether Hamza Yousaf has received his COVID Vaccines or whether he has declined them for a particular reason."

Your request was received on 25 November 2021 and has been handled in accordance with the Freedom of Information (Scotland) Act 2002 (FOI(S)A).

The Scottish Parliament does not hold information about MSPs who have been vaccinated against Covid 19 as we have no business need to collect or collate this information.

In line with the technical requirements of FOI(S)A we have provided a notice advising that the information you have requested is not held by the Scottish Parliament.

We would welcome feedback or comment on how we handled your request. Please feel free to contact the Head of Information Governance at <u>foi.officer@parliament.scot</u>

Please find below Annex A, which explains how we handle FOI requests and reviews.

We are currently working remotely and so would ask you to contact us by email at <u>foi.officer@parliament.scot</u>

Yours sincerely,

Tiegan Brock Information Management and Governance Assistant

REQUESTS MADE UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

How we handle FOI requests

Information on how we handle FOI requests is available on the Parliament's website at:

https://www.parliament.scot/about/information-rights/requesting-information

Alternatively, please contact the Public Information & Resources Team to request a copy. https://www.parliament.scot/contact-us

Review

If you are dissatisfied with the way in which we have dealt with your request for information, you can ask us to review our decision and actions. You must do this in writing (or other permanent form) within 40 working days of the date of this letter, stating the reasons for your dissatisfaction, and we will respond within 20 working days of receipt. A request for a review should be made to the Head of Information Governance:

Post: Head of Information Governance The Scottish Parliament Edinburgh EH99 1SP Telephone: 0131 348 6913

We welcome calls using the Text Relay service or in British Sign Language through <u>contactSCOTLAND-BSL</u>.

E-mail: <u>foi.officer@parliament.scot</u>

Application to the Scottish Information Commissioner

If, on the outcome of any review, you are still dissatisfied, or if we are unable to resolve any other complaint, then you can contact the Scottish Information Commissioner:

Post:	The Office of the Scottish Information Commissioner Kinburn Castle Doubledykes Road St Andrews Fife KY16 9DS
Email:	www.itspublicknowledge.info/Appeal
Telephone: Fax:	01334 464610 01334 464611

Website: www.itspublicknowledge.info

A decision by the Scottish Information Commissioner may be appealed on a point of law to the Court of Session.

Copyright in relation to information provided

The supply of information under FOI does not constitute permission for its use in a way that would infringe copyright. Where relevant you should obtain permission from the copyright holder before any such use.

Feedback or comment

We would welcome feedback or comment on how we handled your request. Please contact the Head of Information Governance.

Data Protection

If you wish to find out more about how we use your personal data then you can access our Privacy Notice at the following link: <u>https://www.parliament.scot/about/information-rights/data-protection/privacy-notices/freedom-of-information-handling</u>

Complaints

If you are dissatisfied with the way in which we dealt with your enquiry, then you may wish to raise the matter with Public Information and Resources.

How to contact us

- Post: The Scottish Parliament Edinburgh EH99 1SP
- Telephone: 0131 348 5000 0800 092 7500 (Public Enquiries) 0131 348 5395 (Gàidhlig)

We also welcome calls using the Text Relay service or in British Sign Language through <u>contactSCOTLAND-BSL</u>.

E-mail: info@parliament.scot