



The Scottish Parliament  
Pàrlamaid na h-Alba

Scottish Parliamentary Corporate Body  
Thursday 29 January 2026 (Session 6)

## Review of the Mobile Device Policy

### Executive summary

1. In September 2024, the SPCB commissioned work from officials to review all SPCB policies that comprise the bank of policies applicable to Members as part of the Code of Conduct, to ensure they are fit for purpose ahead of Session 7.
2. The Mobile Device Policy was reviewed as part of this commissioned work. The review concluded that while the current policy remains fit for purpose, it would benefit from some minor revisions to ensure consistency with other SPCB policies that have recently been updated.
3. The SPCB is invited to note the updated Mobile Device Policy as set out at **Annexe A**.

### Issues and options

4. This policy sets out the SPCB's position on the use of mobile devices provided by the SPCB. The policy was approved in January 2024 and although no substantive changes have been made, the review of SPCB policies has been used as an opportunity to ensure consistency with other policies specifically around clarifying the aims of the policy and being clear on its application.
5. The policy layout and style were also brought in line with other policies and ensured consistency with other digital policies.

### Governance

6. The SPCB is responsible for approving all SPCB policies applicable to Members and to review these as they see fit to ensure they remain fit for purpose. The Mobile Device Policy was produced by the BIT Office and has benefited from input from Legal Services, the Chief Executive Office and other relevant stakeholders.

### Resource implications

7. There is no resource implications associated with the updated Mobile Device Policy.

**REFERENCE: SPCB (2026) - Paper 7 – by correspondence**

## **Publication Scheme**

8. This paper can be published in line with the SPCB's publication scheme.

## **Next steps**

9. If agreed, officials will arrange for the policy to be updated on the Scottish Parliament's website and intranet pages.

## **Decision**

10. The SPCB is invited to agree the revised Mobile Device Policy.

**Alan Balharrie, Head of Digital Services**  
**January 2026**