



The Scottish Parliament
Pàrlamaid na h-Alba

Scottish Parliamentary Corporate Body

Thursday 9 October 2025 (Session 6)

Use of Scottish Parliament Corporate Identity

Reference: SPCB (2025) - Paper 48

Executive summary

1. The SPCB is invited to consider whether they wish to take any action in relation to a complaint received regarding Pam Duncan-Glancy MSP, in issuing a publication which does not meet the requirements of the SPCB's policy on the use of the Scottish Parliament Corporate Identity.

Issues and options

2. Under the SPCB's policy on the use of the Scottish Parliament Corporate Identity, any Members' communication using the Parliament's Corporate Identity must meet the requirements set out in the policy. It is the Members' responsibility to ensure the requirements are met, although they can seek guidance from the Allowances Office on its use.
3. The complaint is in relation to Ms Duncan-Glancy issuing an advert in the Cadder Gala Day publication to share her contact details with constituents.
4. The requirements that are relevant in Ms Duncan-Glancy's publication are that Members communications must not be party political.
5. Ms Duncan-Glancy is in breach of paragraph 7 of the Policy on the use of the Scottish Parliament Corporate Identity as her party affiliation was not placed in the correct location of the advert which should be at least half a page away from the Corporate Identity.
6. Ms Duncan-Glancy does not wish to claim back the costs from the Members' Expenses Scheme.
7. When officials met with Ms Duncan-Glancy, she acknowledged the error made and apologised for this oversight. Her office was reminded of the correct use of the Corporate Identity.

Governance

8. Under the SPCB's policy on Members' publications, the SPCB can take action in relation to any breach of the policy or any use of parliamentary resources outwith the policy.

Resource implications

9. There are no resource implications as Ms Duncan-Glancy does not wish to wish to claim back the costs from the Members' Expenses Scheme.

Publication Scheme

10. The paper can be published in line with the SPCB publication policy.

Next steps

11. The Member will be advised of the outcome following SPCB consideration of the matter and if the SPCB agree, reminded of the rules regarding SPCB's policy on the use of the Scottish Parliament Corporate Identity by the Head of Allowances on their behalf.

Decision

12. The SPCB is invited to agree that the Head of Allowances writes to remind Ms Duncan-Glancy of the requirements of the use of the Scottish Parliament Corporate Identity policy and advise the complainant of the outcome of the matter.

Allowances Office
October 2025