



The Scottish Parliament
Pàrlamaid na h-Alba

Minute of the Leadership Group (LG) meeting held on Monday 10 January 2022 at 10.00am, (virtual)

Present:

- David McGill (chair)
- Michelle Hegarty
- Alan Balharrie
- Susan Duffy
- Lorna Foreman
- Sara Glass
- Lynsey Hamill
- Judith Morrison
- Callum Thomson
- Tracey White

In attendance:

- Mark Brough
- Huw Williams
- Monika Okrojek
- Judith Proudfoot, secretary

Item 1: Previous minutes

1. LG agreed the minute of the meeting held on 20 December 2021.

Item 2: Matters arising

2. The following had been dealt with by correspondence since the previous meeting:
 - 2.1. The period 7 finance report was noted.

Item 3: Covid-19 Update

3. The Scottish Parliament had met twice during the Christmas and New Year recess to question the First Minister on the covid-19 updates. There had been no significant changes other than around self-isolation rules. Parliamentary staff were reviewing these in order to prepare a communication to all Members and staff. A further statement by the First Minister was due the next day; the covid working group was also due to meet then to discuss this and plans for moving back to the safe delivery of services on site once the regulations permit. Committees were keen to reinstate meetings in person and expectations may need to be managed in light of current regulations.

4. An order for additional LFT kits had been placed. A drop-in session was also being run for Members and their staff in response to questions raised relating to ventilation in local offices. Lynsey was in the process of meeting with all Group Heads individually to discuss resilience plans; she would circulate a summary of these discussions once completed. Group Heads were asked to remind their staff of the importance of reporting any positive covid-19 test results to the People & Culture Office.

Action: Lynsey Hamill, Group Heads

Item 4: LG and SPCB forward look – LG (2022) Paper 001 and LG (2022) Paper 002

5. LG noted the forward plans for SPCB and LG meetings up to the end of February 2022.

Item 5: General look ahead

6. LG members shared brief summaries of some of the key items they anticipated being the main challenges facing their teams and the organisation in 2022.

Date of next meeting

7. The next meeting was scheduled for Monday 24 January 2022.

LG secretariat
January 2022