



The Scottish Parliament  
Pàrlamaid na h-Alba

## Minutes of Parliamentary Bureau meeting

16 April 2024

### Present:

- Alison Johnstone (Chair)
- George Adam
- Gillian Mackay
- Alexander Burnett
- Martin Whitfield

### Also attended:

- Rona Mackay

### Apologies:

- Annabelle Ewing
- Liam McArthur

### Officials present:

- David McGill
- Tracey White
- Katy Orr
- Fran Iwanyckyj
- Joanna Hardy
- Jason Nairn
- Irene Fleming
- Callum Thomson
- Joanna Kendal
- Jennifer Griffin
- Samantha Currie
- Matthew Linden

### Agenda item 1 - Previous minutes and matters arising

1. The Bureau agreed the minutes of its meeting on Tuesday 26 March.

### Agenda item 2 - Business Programme

2. The Bureau agreed to recommend a revised programme of business for the week commencing 15 April and a programme of business for the weeks commencing 22 and 29 April.

3. Alexander Burnett reserved his party's position on the business programme.
4. The Bureau agreed that Members' Business on Tuesday 23 April would be S6M-12841: Clare Haughey: Seventh Anniversary of the Two-child Benefit Cap; on Wednesday 24 April: S6M-12394: David Torrance: MS Awareness Week 2024 and on Thursday 25 April: S6M-12727: Liam Kerr: The Need for New Railway Stations North of the Central Belt.

### Agenda item 3 – Referral of a Bill at Stage 1

5. The Bureau agreed to refer the Assisted Dying for Terminally Ill Adults (Scotland) Bill to the Health, Social Care and Sport Committee under Rule 9.6.1 for consideration at Stage 1.

### Agenda item 4 – Referral of a Bill at Stage 1

6. The Bureau agreed to recommend to the Parliament that the Local Government, Housing and Planning Committee be designated as the lead committee, and that the Social Justice and Social Security Committee be designated as a secondary committee, in consideration of the Housing (Scotland) Bill at Stage 1.

### Agenda Item 5 – Timetabling of a Bill at Stage 1

7. The Bureau agreed to recommend to the Parliament that consideration of the Scottish Elections (Representation and Reform) Bill at Stage 1 be completed by Friday 28 June 2024.

### Agenda Item 6 – Timetabling of Bills at Stage 2

8. The Bureau agreed to refer the Housing (Cladding Remediation) (Scotland) Bill back to the Local Government, Housing and Planning Committee for consideration at Stage 2, and to recommend to the Parliament that consideration of the Bill at Stage 2 be completed by Friday 3 May 2024.
9. The Bureau agreed to refer the Gender Representation on Public Boards (Amendment) (Scotland) Bill back to the Equalities, Human Rights and Civil Justice Committee for consideration at Stage 2, and to recommend to the Parliament that consideration of the Bill at Stage 2 be completed by Friday 3 May 2024.

### Agenda item 7 – Approval of SSIs

- The Bureau noted that motions to lodge the following instruments would be lodged—
  - Alcohol (Minimum Pricing) (Scotland) Act 2012 (Continuation) Order 2024

- the Alcohol (Minimum Price per Unit) (Scotland) Amendment Order 2024
- National Smart Ticketing Advisory Board (Public Services Reform) (Scotland) Order
- Plant Health (Import Inspection Fees) (Scotland) Amendment Regulations 2024
- The Legal Aid (Miscellaneous Amendment) (Scotland) Regulations 2024
- Alexander Burnett reserved his party's position on both Alcohol (Minimum Pricing) instruments.

#### Agenda item 8 – Referral of an LCM

10. The Bureau agreed to refer the Legislative Consent Memorandum on the Tobacco and Vapes Bill to the Health, Social Care and Sport Committee as lead committee.

#### Agenda item 9 – Committee request to meet at the same time as the Parliament

11. The Bureau agreed to recommend to the Parliament that the Health, Social Care and Sport Committee be given permission to meet at the same time as the Chamber between 2.00pm and 5.00pm on Thursday 18 April.

#### Agenda Item 10 – Appointment of Members of the Standards Commission for Scotland

12. The Bureau agreed to a motion inviting the Parliament to agree to the appointment of members of the Standards Commission for Scotland being timetabled for debate during the week commencing 22 April 2024

#### Agenda Item 11 – Revision to Portfolio Questions

13. The Bureau agreed that “Deputy First Minister Responsibilities” be included in the Finance and Parliamentary Business portfolio to take effect for the portfolio question time on 1 May

Katy Orr  
 Clerk to the Parliamentary Bureau  
 April 2024